



SUMMIT BANK

BEST PRACTICES FOR CYBER-CRIME PREVENTION

- ✓ Update your antivirus software's definitions immediately.
- ✓ Configure your antivirus software to update regularly and scan automatically in the background.
- ✓ Do not open or execute files from un-trusted sources.
- ✓ Scan all downloaded files with updated antivirus software.
- ✓ In case of infection, see your antivirus vendor for instructions.
- ✓ Mail servers should be filtering for .com, .exe, .scr, .vbs, .bat or .pif files and .zip and .rar files containing these attachments.
- ✓ Utilize Time Restrict for Online Banking to limit access to banking information during your normal business hours.
- ✓ If possible, originate all online banking transactions utilizing dual-control settings.
- ✓ If possible, carry out all online banking activities from a stand-alone, hardened and completely locked down computer system from which e-mail and Web browsing are not possible.