Switch to Summit Bank

Welcome to Summit Bank!

We have provided everything you need to make "the switch" from your current financial institution to Summit Bank. We appreciate our customers and want to make the transition as easy as possible. Included in our "Summit Switch Kit" you will find our account application, notice of change, direct deposit, and request for account closure forms. These forms should all be filled out as completely as possible to speed along the process. Just follow the steps listed below to get started.

1. Fill out the Summit Bank Account Application and return to the bank along with the required documentation to open your new Summit Bank account.

2. We recommend that you leave your old account open briefly to allow any automatic activity (deposits / drafts) to continue posting until the senders have had time to receive notification of the new account.

3. Complete the checklist below. We have provided the necessary forms to help you notify those who are currently depositing or drafting funds from your account.

4. Government, Social Security, or Veteran's Administration Compensation transfers of direct deposit, requires use of the *Go Direct* form (provided).

5. Once you have been able to verify that all automatic payments/deposits have converted correctly, submit the "Request for Account Closure" form to your prior financial institution.

It's that easy! If at any time you need further assistance, please feel free to contact us at 918.481.8811 and ask to speak with a customer service representative.

Automatic Payment Checklist

Payment Type	Company	Account #	Amount	Payment Date
Mortgage				
Car Payment				
Electric				
Water				
Phone				
Cable				

DIRECT DEPOSIT CHECKLIST

Payment Type	Company	Account #	Amount	Payment Date
Payroll				

Member FDIC EQUAL HOUSING LENDER